**I’ve updated nearly all the images, so check and make comments on which ones you don’t fully like!**

**List broken down by section -**

**Who We Are:**

**People:**

1. Re-contact Alumni and others to continue filling out profiles
2. With approval will pull information/photos from linked-ins and SEFS website

**Links:**

1. New Link Pages? Have template but need content and links with category titles

**Mission:**

1. Fill out last two sections and any other information regarding CINTRAFOR's mission

**Contact:**

1. Double check to make sure this information is up to date and correct(phone number/address)

**Others:**

**Publications:**

1. Categories/Filters - check current categories(location and all) and let me know of additional sub-categories
2. Need Newsletter Abstracts
3. Eventually should double check categories and content of each post, but leave this to the end/after release

**Research:**

1. Text for Publications, Text for Trade Trends
2. Short Introduction for Research at CINTRAFOR

**Education:**

1. Check Descriptions that I pulled from SEFS
2. Check where I link each page
3. Add information for visiting scholars
4. Any other content or information?

**Highlight Section/Trade trends:**

1. Should start to write at least 1 starter "highlight" section to populate the section on the homepage and the trade trends page
2. Kunaal said he is finalizing the trade trends code so this will be implemented in it’s final form very soon!

**Twitter:**

1. Updated photos/logo, should begin following similar organizations and releasing tweets to gain traffic

**Future:**

1. Setup on-site account creations for users
2. Send test emails to subscribers with MailChimp service